

## REPORT FORMAT

**Awareness rally on Women Empowerment to commemorate the 250<sup>th</sup> Birth Anniversary of Raja Rammohun Roy**

**A. Organizer's Details:**

|    |  |   |                                |
|----|--|---|--------------------------------|
| 1. | Name of the Organization / Department  | BIRCHANDRA STATE CENTRAL LIBRARY, AGARTALA  |                                |
| 2. | Address of the Organization / Department   | Old Secretariat Building, Agartala  |                                |
|    |  | P.O. - Agartala   | Dist. - West Tripura           |
|    |  | State - Tripura   | Pin Code - 799001              |
| 3. | Contact Details  | Mobile - 9436188190   | Email ID - bcscl.agt@gmail.com |
| 4. | Rally inaugurated by (Please mention Name and Designation/portfolio of the concerned person) | Honorable Higher Education Minister Sri Ratan Lal Nath<br>Details in Annexure - A |                                |

**B. Programme Details:**

|    |   |  |              |                    |
|----|---|--|--------------|--------------------|
| 5. | Date & Time of the Awareness Rally  | 31/08/2022 at 11:30 am                     |              |                    |
| 6. | Venue of the Awareness Rally  | Birchandra State Central Library, Agartala |              |                    |
| 7. | Starting point & Ending point of Rally with distance  | Starting Point                             | Ending Point | Distance (in K.M.) |
|    |   | BCSCL to                                   | BCSCL        | 2.00 K.M           |
| 8. | Brief Description of the Awareness rally on Women Empowerment (If required, you may enclose separate sheet) | Annexure - B                               |              |                    |

**C. Participants Details:**

|    |                                     |   |
|----|-------------------------------------|---|
| 9. | Total number of school participated | 05 nos.                                   |
|    |                                     | ( please mention the names of the school: |
|    |                                     | 1. Bani vidyapith Girls H.S. School       |
|    |                                     | 2. M.T.B. Girls H.S. School               |
|    |                                     | 3. Girls Bodhjung H.S. School             |
|    |                                     | 4. Bijoy Kumar Girls H.S. School          |
|    |                                     | 5. Sishubihar H.S. School )               |

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|     |   |   |
|-----|---|---|
| 10. | Total number of school children participated  | 1000 nos.   |
| 11. | Total number of school teachers participated  | 10 nos.<br>( please mention the names of the school teachers:<br>1. Smt Gilla Deb, P.G.T.<br>2. Smt Sayantani Bhattacharjee, PGT<br>3. Smt Nirupama Pal, PGT<br>4. Sushanta Das, GT.<br>5. Sutapa Bhattacharjee, G.T<br>6. Tintan Deb Nath, G.T<br>7. Raj Kumar Ghosh, PGT<br>8. Abhijit Saha, PGT<br>9. Juba Rani Debbarma, G.T<br>10. Sutapa Deb Das Gupta, PGT ) |
| 12. | Total number of other participants  | 200 nos.  |
| 13. | As a whole, total number of participants joined in the Awareness rally on Women Empowerment | 1200 nos.   |

**D. Enclosures:**

(please tick)

- Utilization Certificate (UC) in the prescribed format
- Expenditure Statement with seal and signature
- Original bills/vouchers duly signed
- Money Receipt received from school teachers
- Video clipping of about 3-5 minutes ( Sent through email to [rrrf250@gmail.com](mailto:rrrf250@gmail.com) )
- At least ten (10) colour photographs of the Awareness Rally programme ( Sent through email to [rrrf250@gmail.com](mailto:rrrf250@gmail.com) )
- Brief Description of the Awareness Rally on Women Empowerment, if separate sheet attached



(Signature with office seal) *Dilip Kr. Das*  
Name :

Designation : ( Dilip Kr. Das )  
Head Librarian & Head of Office  
Name of the Department / : Birchandra State Central Library  
Organization : Agartala, West Tripura.